

Government of Jammu and Kashmir
Directorate of Handicrafts

Subject:- Re-constitution of the internal Complaint Committee under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

ORDER NO:- 86 -HD of 2018.
DATED :- 09 -02-2018.

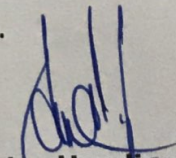
In supersession of all previous orders on the subject and in pursuance of Section 4(1) of the Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act, 2013, sanction is hereby accorded to the reconstitution of the Complaint Committee, comprising the following officers, to register and enquire into and dispose of the complaints, if any, of sexual harassment against women employees of the Directorate of Handicrafts:-

1.	Mrs. Zeenat Ara, Dy. Director Handicrafts, Administration.	Chairperson
2.	Mrs. Sukriti Sharma, Development Officer Handicrafts (Textiles), Jammu.	Member.
3.	Mrs. Aamina Assad, Chief Designer School of Designs, Srinagar.	Member.
4.	Mrs. Sangeeta Misra, Assistant Accounts Officer Divisional Office, Jammu.	Member.
5.	Mrs. Syeda, Jr. Steno Direction Office, Srinagar.	Member.
6.	Any other person co-opted by the Chairperson	Member.

The Committee shall submit:-

- i) Its report to the Director Handicrafts, J&K on each complaint received by it regarding sexual harassment against women employees of the Directorate for consideration.
- ii) Quarterly/annual reports to the Director Handicrafts, J&K about the total number of complaints received, enquired by and action taken on the same.

The Committee shall meet as often as may be required.


Director Handicrafts,
J&K Govt.

Dated:- 09 -02-2018.

NO:- HD/Estt/A/ 6827-36

Copy to the:-

1. Commissioner/Secretary to Government, Industries and Commerce Department for information.
2. Joint Director Handicrafts, Kashmir/Jammu.
3. Joint Registrar Induscos, Srinagar.
4. Mrs. Zeenat Ara, Deputy Director Handicrafts, Administration (Chairperson Complaint committee)
5. Deputy Director Handicrafts, P&S/Quality Control, Srinagar for information.
6. Mrs. Sukriti Sharma, Development Officer Handicrafts (Textiles), Jammu (Member Complaint Committee).
7. Mrs. Aamina Assad, Chief Designer, School of Designs (Member, complaint committee).
8. Mrs. Sangeeta Misra, Assistant Accounts Officer Divisional Office, Jammu (Member, complaint committee).
9. Mrs. Syeda, Jr. Steno Direction Office, Srinagar (Member, Complaint Committee).
10. Office order file.