

**Government of Jammu and Kashmir  
Directorate of Handicrafts**

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**Addendum to this office Circular issued under No.HD/Estt/A/1386-98  
dated:-31-05-2018.**

Objections, if any, are hereby invited from the concerned Head Assistants both in State/Divisional Cadre, Kashmir mentioned in Annexure A & B, duly supported by the documentary evidence through concerned Head of the office, within a period of 21 days from the date of issuance of this addendum to the said circular. In case the objections are not received within the stipulated period, it shall be presumed that no one has any objection in this regard and the final seniority lists will be issued accordingly.

This shall be however, subject to outcome of writ petition if any, pending before the Hon'ble Court.

  
**Director Handicrafts,  
J&K Govt.**

NO:- HD/Estt/A/1897-902 

Dated:- 19-06-2018.

Copy to the:-

1. Joint Director Handicrafts, Kashmir/Jammu.
2. Joint Registrar Induscos, Srinagar.
3. Deputy Director Handicrafts, Quality Control Srinagar.
4. Chief Designer, School of Designs, Srinagar.
5. Deputy Registrar Induscos, Kashmir.
6. Concerned officials.
7. Office circular file.

**For information  
and necessary  
action.**

**Government of Jammu and Kashmir  
Directorate of Handicrafts**

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**C I R C U L A R.**

**Subject:- Tentative Seniority list of Head Assistants (State/Divisional Cadre) Handicrafts Department in the grade of 9300-34800+4200 GP, as it stood on 01.04.2018.**

**Reference:-Administrative Department letter No.IND/DOH/80/2017  
Dated:-23-03-2018.**

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Whereas; the Administrative Department vide communication No.Ind/DOH/80/2017 dated:-20-09-2017 has asked this Directorate to formulate /finalize the seniority list of Head Assistants working in the department in terms of Rule-24 of J&K Classification Control & Appeal Rules, 1956 in the following manner:-

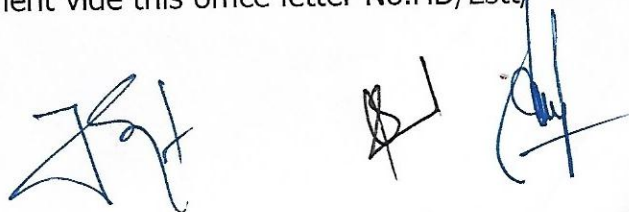
Sr. No.	Name of the official.	Date of birth	Date of appointment	Date of promotion to the present grade	Remarks
1.	Syed Ishfaq Ali	06-04-1977	08-03-1999	24-09-2012	
2.	Manzoor Ahmad Mir	21-04-1967	03-03-1986	07-03-2013	
3.	Abid Ali Malik	14-02-1974	16-06-1992	07-03-2013	
4.	Hashmat Aazim	27-05-1975	19-03-1996	07-03-2013	
5.	Noor-Ul-Amin	01-01-1975	22-04-1998	07-03-2013	
6.	Shagufta	03-04-1967	10-02-1999	24-04-2014	

Whereas; the tentative seniority list of Head Assistants on Divisional Cadre basis (Kashmir Division) was issued and circulated among all concerned vide this office circular No.HD/Estt/C/3592-3607 dated:-27-09-2017, whereby the tentative seniority position as communicated by the Administrative Department was framed and issued;

Whereas; in response to the aforementioned tentative seniority position, 04 No. of objections has been received by this office from the following officials:-

1. Mr. Abid Ali Malik, Head Assistant.
2. Mr. Manzoor Ahmad Mir, Head Assistant.
3. Mr. Noor-Ul-Amin, Head Assistant.
4. Smt. Shagufta Parveen, Head Assistant.

Whereas; the objections so received from the officials have been communicated to the Administrative Department vide this office letter No.HD/Estt/C/6258 dated:-22-01-2018;





Whereas; the Administrative Department vide communication No.IND/DOH/80/2017 dated:-23-03-2018 has communicated that the seniority position of the employees of different categories upto the level of Non-Gazetted are being maintained at the level of Directorate and promotions upto this level, are also being maintained by the Director and accordingly asked to examine the objections/representations of the employees with regard to fixation of seniority in the category of Head Assistants.

Now therefore, in light of the above, perusal of the objections raised by the employees at para No.03 and also in terms of Rule 4 (4) of SRO-375 dated:-21-10-2010(J&K Civil Services Decentralization and Recruitment Act, 2010) and Rule 24 of J&K CCA Rules, 1956, the tentative seniority list of Head Assistants belonging to State/Divisional Cadre respectively in the pay scale of 9300-34800+4200 GP is framed at annexure 'A' & 'B'.

NO:-HD/Estt/A/1386-98  
Copy to the:-



  
**Director Handicrafts,  
J&K Govt.**

Dated:- 31-05-2018.

01. Joint Director Handicrafts, Kashmir/Jammu.
02. Joint Registrar Induscos, Srinagar.
03. Dy. Director Handicrafts, Quality Control Division, Srinagar.
04. Chief Designer, School of Designs, Srinagar.
05. Dy. Registrar Induscos, Kashmir.
06. Concerned officials.
07. Office Circular file.


<b>For information and necessary action.</b>
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**Tentative seniority list of Head Assistants (State Cadre) Directorate of Handicrafts in the grade of 9300-34800+4200 GP, as it stood on 01-04-2018.**

Sr. No.	Name of the official	Date of Birth	Date of 1st appointment	Date of appointment in the present grade	Remarks
1	Abid Ali Malik	14-12-1974	10-06-1992	07-03-2013	
2	Noor-UI-Amin	01-01-1975	22-04-1998	07-03-2013	

**Note:-**

1. The date of birth of the above officials is subject to further verification of service records.

  
Director Handicrafts,  
J&K Govt.

## Annexure-"B"

## Tentative Seniority list of Head Assistants, Divisional Cadre, Kashmir in the grade of 9300-34800+4200 G.P. as it stood on 01.04.2018

S.No	Name of the Official (Mr./Ms.)	Category	Date of Birth	Date of Appointment	Date of promotion in the present grade/Head Assistant (as per the qualifying of SAC)	Remarks
1	Syed Ishfaq Ali Andrabi	Open	06.04.1977	08.03.1999	24.09.2012	
2	Manzoor Ahmad Mir	Open	21.04.1967	03.03.1986	07.03.2013	The official was confirmed as Head Assistant on 22.10.2009 but passed SAC on 07.03.2013.
3	Hashmat Aazim	Open	27.05.1975	19.03.1996	07.03.2013	
4	Shagufta	Open	03.04.1967	10.02.1999	24.04.2014	
5	Sartaj Ahmad Thakur	Open	02.06.1983	21.12.2006	04.01.2015	

Note: The Date of Birth of above officials is subject to further verification of the service records.

  
Director Handicrafts  
J&K Govt.